



MEMORANDUM CIRCULAR NO. 04
(Series of 2013)

TO: ALL MANNING AGENCIES

SUBJECT: Revision of the One-Page Covering Employment Contract

In compliance with Regulation 2.1, Standard A2.1 of the Maritime Labor Convention (MLC) 2006, the one-page employment contract which forms part of the Standard Terms and Conditions Governing the Overseas Employment of Filipino Seafarers On-board Ocean-going Ships is hereby revised to include the following additional details / information:

- a. Seafarer's date of birth and place of birth;
- b. Shipowner's address; and
- c. Reference to collective bargaining agreement (CBA), if applicable.

Copy of the revised Contract of Employment is herewith attached for guidance and reference.

This Memorandum Circular shall take effect fifteen (15) days after publication in a newspaper of general circulation and filing with the Office of the National Administrative Register.


HANS LEO J. CACDAC
Administrator

